

2022 AOTS online live seminar [KROP01]
Project Management in a New Era, Practical Training for Enhancing your Skills and Knowledge Drastically

~For Further Development of Project Management Practitioners~

Organized by The Association for Overseas Technical Cooperation and Sustainable Partnerships (AOTS)
Collaborated by AOTS Alumni Societies

BACKGROUND

The Association for Overseas Technical Cooperation and Sustainable Partnerships (AOTS) is an organization for human resources development mainly in overseas countries to promote technical cooperation through training, experts dispatch and other programs. Through those programs, we aim at contributing to the mutual economic growth of developing countries and Japan as well as enhancing friendly relations among those countries.

The Program on Program & Project Management (PPTP), one of our representative management training programs, has been conducted by AOTS with the subsidy of Japanese Government over the last 12 years, since fiscal year 2009 by having received over 200 participants who came from 25 different countries all over the world. Conventionally, two-week full-time curriculum in Japan was allotted for mastering the P2M -A Guidebook of Program and Project Management for Enterprise Innovation which is the framework developed by Project Management Association of Japan (PMAJ) under the grant by the Ministry of Economy, Trade and Industry of Japan (METI). However, due to the global crisis of COVID-19, it has been difficult to invite the participants to Japan since fiscal year 2020. As an alternative, AOTS held the one-day webinar (online seminar) of PPTP with over 400 participants in fiscal year 2020, and in fiscal year 2021, AOTS advanced the course design to an online interactive seminar for two days based on the many requests by the 2020 webinar participants for more opportunities of learning and enhancing their skills and knowledge of Project Management to conquer this difficult era. AOTS requested Dr. Hiroshi Tanaka, Ph.D., Founder and ex-President, and currently Academic Advisor of PMAJ, and one of the top leaders in the global project management community, to design and implement the two-day intensive online live seminar program to enable participants to gain experience through interactive learning with the instructors and fellow participants. In this fiscal year, we have restructured the seminar by adding one more day to provide more time to provide short relevant cases and to provide more ample time for direct dialogue between the participants and seminar instructors, leaning after the 2021 course implementation and valuable course participant feedbacks. Now, we are pleased to announce to host this renewed online live seminar titled “Project Management in a New Era, Practical Training for Enhancing your Skills and Knowledge Drastically ~For further development of Project Management practitioners~” for you. We hope that this three-day online live seminar will be a great opportunity to discover new perspectives of Project Management.

OUTLINE

This online live seminar addresses project conceptualization, front-end planning, and project management compatible with business and societal requirements in the new era, often referred to as the new normality. Still amid the COVID-19 pandemic, the acronym VUCA spelling out Volatility - Uncertainty - Complexity - Ambiguity characterizes the current world. In the new normality, traditional models of management are partially affected by the politico-socio-economic changes which we are experiencing, and this applies to project management. Also, changes and reframing of the industry and society are certainly increasing need for project management since the mission of project management is to initiate, implement and manage changes from one state to another new state, or from zero to a

tangible entity or product.

Founded on the tradition of time-honored the Program on Program & Project Management (PPTP), this online course provides to the participants a concise, three-hours/a day x three days, live training opportunity concerning the essence of, both project development and project management which enables the participants to experience a reputed Japanese training in a global context from your own office. Full copies of tailor-made text slides (110) and a 50-page guide on most essential subjects for this live seminar will be provided for the registered participants.

OBJECTIVES

This online course aims to directors, senior managers in companies and/or project leaders or managers who are in a position to plan and/or manage projects to achieve the following goals:

- 1) The training participants will obtain fundamental knowledge and application skill on how to conceive a value-added project (conceptualization); how to formulate and make basic plans of a conceived project (front-end planning); how to evaluate economics of the project being planned before a final investment decision is made (project feasibility study); and how to manage a planned project according to plans set in the front-end planning phase (project management).
- 2) The training participants will be able to refresh or reframe his/her existing knowledge on projects and project management in the new industry or society environment, in terms of expansion of types of projects, necessity on fundamental knowledge of front-end planning, and new project opportunities such as smart application of digital transformation, agile development approach, response to climate change (sustainability projects) and sharing and circular economy.
- 3) The participants will acquire or enhance skill on virtual project communication on a global (multi-country) live environment.

DATE AND TIME

Pre-training session: Thursday, 25, August 2022, 4:00PM-5:00PM (Japan Standard Time -JST)

Day1: Monday, 29, August 2022, 4:00PM-7:00PM (JST)

Day2: Tuesday, 30, August 2022, 4:00PM-7:00PM (JST)

Day3: Wednesday, 31, August 2022, 4:00PM-7:00PM (JST)

*Please check the webinar start time in your country with **[Table 1] TIME DIFFERENCE WITH JAPAN IN THE TARGET ZONE** or ask it to the AOTS Alumni Society in the leaflet.

TARGET COUNTRIES

Developing Countries

*Please refer to **[Table 2] LIST OF TARGET COUNTRIES** for details.

NUMBER OF PATICIPANTS

30 participants maximum

TARGET PARTICIPANTS

Directors, senior managers in companies and/or project leaders or managers who are in a position to plan and/or manage projects in target countries.

[Basic Requirements for Participants]

In order to participate in this program, the following conditions must be satisfied, in addition to the work experience and position requirements specified for each program.

- a) Participants should live and work in target countries. Japanese is NOT applicable.
- b) Participants should belong to either a corporation or an organization.
- c) Participants should be 20 years old and over.
- d) Participants should have an advanced English language ability sufficient to be able to actively discuss with the instructor and fellow participants.
- e) Although applicants from IT industry and production engineering will be regarded as lower priority because of the curriculum, those engaged in new product development of the manufacturing sector will be welcomed.
- f) Participants should be familiar with basic functions of ZOOM Meeting regarding guest (occasionally co-host) video on/off, mute and unmute, chat, and upload a document to the chat box, and document (PowerPoint) sharing/stop sharing function for communicating with and reporting to the class. A pre-training connection test session organized by AOTS administrators will be available to the registered participants.
- g) Participants should make sure that his/her colleagues or family members (where working at home) do not come near to the participant to avoid howling to the entire class.
- h) Participants should not be armed forces personnel.
- i) Participants should not be students.

Notes:

- 1) In the case of applications from other than Japanese-affiliated companies or local companies that hold local capital, the priority for selection becomes lower.
- 2) This training is mainly aimed at the people working in the companies/organizations in the private sector, so those who belong to national or local government agencies are not eligible to participate.

THEME OF THE SEMINAR

1. Environmental scan on projects in the new normality
2. Foundation theories of project management
3. Project development and front-end planning
4. Project management in the implementation stage
5. Agile project management (for information)
6. Wrap-up discussions

AOTS course completion certificate will be awarded for those who have completed this seminar with satisfaction of AOTS criteria.

LECTURER

Main Lecturer

Dr. Hiroshi TANAKA

**Academic Adviser, Founder and ex-President
Project Management Association of Japan (PMAJ)**



Dr. Hiroshi TANAKA is Course Director since 2009 for AOTS training programs coded PPTP/PHPP on program and project management. Originally, he spent 42 years at JGC Holdings Corporation, Japan's top and the world's top five global engineering and construction company in oil and gas, chemical, life science, energy transition and infrastructure domains. He is the founder and first president for 14 years of Project Management Association of Japan (PMAJ), the owner of Japan's program and project management standard "P2M Guidebook". Over the past two decades since 2002, Dr. Tanaka has been time-sharing professor of strategy, project and program management at totally nine graduate schools in France, Ukraine, Russia, Senegal, and Japan. He is the most senior leader in the global project management community and has served as keynote or invited speaker at 168 world/international project management conferences in thirty countries, including the most recent, keynote presentation at IPMA World Congress hosted by Russia in September 2021 with 1,500 delegates from seventy-three countries and World Project Management Forum 3rd organized in India with 1,000 delegates from 50 countries in December 2021. He has dozens of governments (five countries), industry, and project management association awards. Professor Tanaka speaks English and Japanese (business language) and elementary Spanish, French, and Indonesian. He holds Ph.D. of France in Strategy, Project and Program Management and Dr.PM. Hon. of Ukraine.

Lecturer

Mr. Masatake FUTAMI

**Workshop Facilitator, Lecturer (Partial)
Project Management Association of Japan (PMAJ)**



Masatake FUTAMI is self-employed project management consultant, and trainer of project management on an overseas partnership training program of Project Management Association of Japan. He worked for JGC Holdings Corporation (former JGC Corporation), Japan's top and globally top-five EPC Company, for forty years after his MSc. degree. He was engaged in project management ICT system development, project management technology for the company as manager, and since 1997 to March 2021, has been project controls manager on major-sized refinery, natural gas processing and ethylene plant projects, ranging from multi-hundred million to multi-billion US\$ in 13 countries in the Middle East, Asia, Africa, and Latin America and was resident at USA and French partners' offices. He has experience in project management development research at Japanese industry associations during his company employment. Futami holds a BS and MSc. in Systems Engineering from (National) Kobe University.

LANGUAGE

This seminar will be conducted in **English**. The lecture materials will also be in **English**.

PARTICIPATION FEE

90USD This seminar will be implemented with the subsidy from the Japanese Government.

HOW TO APPLY

We accept applications from the AOTS Alumni Societies exclusively. Please contact the AOTS Alumni Societies in your area to apply for this program. Application form is available at the AOTS Alumni Societies.

For the list of AOTS Alumni Societies, please visit <https://www.aots.jp/en/alumni/about/>.

E-mail the application form to the person in charge of the AOTS Alumni Society in your area by the application deadline. After the deadline of AOTS Japan, AOTS will screen the applicants and select the participants, who will be notified from the AOTS Alumni Society by email. Please make sure to pay the participation fee to the AOTS Alumni Society by the designated deadline. If the participation fee will not be paid by the seminar day, the eligibility for participation will be cancelled.

The screening is conducted based on a comprehensive evaluation as well as described eligible requirements. Please note that you may not be able to participate in this course depending on the number of applications received.

APPLICATION DEADLINE

Monday, 1st August 2022 (JST)

*After the deadline, the applicants will be notified as to whether you are accepted or not by e-mail from the Alumni Society in your area.

ONLINE TOOL

Zoom Meeting

*When selected as a participant by AOTS, you will receive an email which includes the Zoom Meeting link of the program. Please make sure with your company IT administrator that your company network allows the use of ZOOM if you use your company/organization's PC. A private PC with a global e-mail address such as Gmail, Hotmail or Yahoo mail for ZOOM connection purposes is welcome.

*As a participant, you will be requested to join the pre-training session which will be held on Thursday 25st August 2022, by Zoom Meeting. The link for the session will be sent to participants with the Zoom Meeting link of the program.

NOTES

Please read the following notes before applying for this seminar. By applying for the program, you agree to the following terms and conditions.

- ◇ Attending the seminar in a group is not admitted.
- ◇ Do not transfer the seminar connection information (meeting link/number/password) given to the participants, to others without permission.
- ◇ This seminar will be conducted using the external service "Zoom". Participants are required to prepare the necessary equipment for attending the seminar, such as a computer, webcam, and microphone, and to confirm that the communication environment does not interfere with participating this seminar before the seminar started. The participant shall prepare and maintain the equipment and communication environment necessary to receive training at their own expense and responsibility.
- ◇ The personal information provided by the participant may be provided to the persons involved in the implementation of the seminar, such as lecturers and interpreters, based on the participant's consent. In addition, the registration information and other information and data provided may be used at the discretion of AOTS for the purpose of providing and operating training, improving and enhancing training content, publicizing other training programs and conducting surveys, or may be made public as statistical information in a form that does not identify individuals.
- ◇ The participants are requested to cooperate for a survey conducted by AOTS.
- ◇ Unauthorized reproduction, editing, modification, distribution or reprinting of handouts, or filming or recording of lecture content is strictly prohibited. Participants are asked to make a pledge not to commit any violation.
- ◇ In the event of an unavoidable accident (war, riot, labor dispute, earthquake, storm, fire, flood, epidemic, etc.) or network / equipment trouble, AOTS may cancel the implementation of the seminar. AOTS will not be held responsible if it becomes difficult for participants to participate in or continue to participate in the seminar due to an unavoidable accident or network/equipment trouble.

INQUIRY

The Association for Overseas Technical Cooperation and Sustainable Partnership

Overseas Cooperation Group

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Fax : +81-3-3888-8242

E-mail: webinar-kaikyo@aots.jp

[Table 1] TIME DIFFERENCE WITH JAPAN IN THE TARGET ZONE

(Only countries with AOTS Alumni Societies are listed.)

| Country (Region) | Time difference with JST () indicates the time difference during daylight savings time. |
|------------------------------------|---|
| Mongolia (Ulaanbaatar) | JST - 01:00 |
| Malaysia | JST - 01:00 |
| Philippines | JST - 01:00 |
| Cambodia | JST - 02:00 |
| Indonesia (Jakarta) | JST - 02:00 |
| Thailand | JST - 02:00 |
| Viet Nam | JST - 02:00 |
| Myanmar | JST - 02:30 |
| Bangladesh | JST - 03:00 |
| Nepal | JST - 03:15 |
| India | JST - 03:30 |
| Sri Lanka | JST - 03:30 |
| Pakistan | JST - 04:00 |
| Iran | JST - 05:30 (JST- 4:30) |
| Georgia | JST - 05:00 |
| Tanzania | JST - 06:00 |
| Ethiopia | JST - 06:00 |
| Kenya | JST - 06:00 |
| Sudan | JST - 06:00 |
| Turkey | JST - 06:00 |
| Egypt | JST - 07:00 |
| Zambia | JST - 07:00 |
| South Africa | JST - 07:00 |
| North Macedonia | JST - 08:00 (JST - 07:00) |
| Cameroon | JST - 08:00 |
| Nigeria | JST - 08:00 |
| Ghana | JST - 09:00 |
| Argentina | JST - 12:00 |
| Brazil (Sao Paulo, Rio de Janeiro) | JST - 12:00 (JST - 11:00) |
| Bolivia | JST - 13:00 |
| Paraguay | JST - 13:00 (JST - 12:00) |
| Venezuela | JST - 13:00 |
| Peru | JST - 14:00 |
| Mexico (Mexico City, Monterrey) | JST - 15:00 (JST - 14:00) |

[Table 2] LIST OF TARGET COUNTRIES

Applicants should be residing in the following countries.

| Asia (24) | Oceania (14) | Middle East (9) | Europe (10) |
|------------------|---------------------|------------------------|------------------------|
| Afghanistan | Fiji | Armenia | Albania |
| Bangladesh | Kiribati | Azerbaijan | Belarus |
| Bhutan | Marshall Islands | Georgia | Bosnia and Herzegovina |
| Cambodia | Micronesia | Iraq | Kosovo |
| India | Nauru | Jordan | Moldova |
| Indonesia | Niue | Lebanon | Montenegro |
| Iran* | Papua New Guinea | Palestine | North Macedonia |
| Kazakhstan | Samoa | Syria | Serbia |
| Kyrgyzstan | Solomon Islands | Yemen | Turkey |
| Laos | Tokelau | | Ukraine |
| Malaysia | Tonga | | |
| Maldives | Tuvalu | | |
| Mongolia | Vanuatu | | |
| Myanmar | Wallis and Futuna | | |
| Nepal | | | |
| Pakistan | | | |
| Philippines | | | |
| Sri Lanka | | | |
| Tajikistan | | | |
| Thailand | | | |
| Timor-Leste | | | |
| Turkmenistan | | | |
| Uzbekistan | | | |
| Viet Nam | | | |

| Africa (54) | | Latin America (27) | |
|----------------------|--------------------------|---------------------------|-------------------------------|
| Algeria | Liberia | Argentina | Haiti |
| Angola | Libya | Belize | Honduras |
| Benin | Madagascar | Bolivia | Jamaica |
| Botswana | Malawi | Brazil | Mexico |
| Burkina Faso | Mali | Colombia | Montserrat |
| Burundi | Mauritania | Costa Rica | Nicaragua |
| Cabo Verde | Mauritius | Cuba | Panama |
| Cameroon | Morocco | Dominica | Paraguay |
| Central African Rep. | Mozambique | Dominican Republic | Peru |
| Chad | Namibia | Ecuador | St. Lucia |
| Comoros | Niger | El Salvador | St. Vincent and Grenadines |
| Congo | Nigeria | Grenada | Suriname |
| Congo, Dem. Rep. | Rwanda | Guatemala | Venezuela |
| Côte d'Ivoire | Sao Tome and Principe | Guyana | |
| Djibouti | Senegal | | |
| Egypt | Sierra Leone | | |
| Equatorial Guinea | Somalia | | |
| Eritrea | South Africa | | |
| Eswatini | South Sudan | | |
| Ethiopia | St. Helena | | |
| Gabon | Sudan | | |
| Gambia | Tanzania | | |
| Ghana | Togo | | |
| Guinea | Tunisia | | |
| Guinea-Bissau | Uganda | | |
| Kenya | Zambia | | |
| Lesotho | Zimbabwe | | |

*Iran is a member of South Asia Federation of AOTS Alumni Societies (SAFAAS) and is classified as Asia not Middle East.

If no AOTS Alumni Society exists in your country (region), please apply through the AOTS Alumni Society in your nearest area.

For the list of AOTS Alumni Societies, please visit <https://www.aots.jp/en/alumni/about/>.